



June 1, 2016

TO: All Property Owners  
FROM: Hayden & Associates  
RE: Hurricane Preparedness

Dear Property Owner:

Hurricane season is here once again and we would like to take this opportunity to pass along some important information.

Please read your association's documents for specific information on your responsibility versus the association's responsibility in relation to any storm damage. In our experience, if you are prepared with this information, you can eliminate the anxiety of not knowing what your responsibility is during this stressful time.

Make sure your own insurance coverage is up to date and documentation is kept in a safe place. If you evacuate, please turn off the water to your unit or home and keep emergency numbers handy. Please do not wait until the last possible moment to prepare for a hurricane. Have any supplies you may need ahead of time, including enough medications, food and water to last several days.

In the event of a storm, our office will be up and running as soon as we have power and phones. However, with previous storms it has taken a few days for the electricity to be restored. Hayden & Associates has already prepared agreements with contractors to begin cleanup in your community following the passing of a storm. They have been directed to concentrate on access issues and dangerous situations first and aesthetic issues secondly.

Enclosed is some emergency information for your convenience.