

River Club of Port Charlotte

Homeowners Association, Inc.

c/o Hayden & Associates
12650 Whitehall Drive
Fort Myers, Florida 33907
Ph: 239-489-4890 Fax: 239-489-4980

Sale Application

This application must be submitted along with a non-refundable processing fee of \$250.00 to the Board of Directors via Hayden & Associates. A minimum of 15 days processing time is required prior to the start of any sale closing. Please attach a copy of the Sales agreement. The application fee includes up to two (2) background checks. Make checks payable to Hayden & Associates.

NO NEW OWNERS MAY MOVE INTO RIVER CLUB OF PORT CHARLOTTE WITHOUT PRIOR APPROVAL OF THE BOARD OF DIRECTORS

Address of Property Being Purchased _____

Owner's Address _____

Owner's Phone # _____

Personal Information:

Applicant

Spouse/Co-Applicant

Buyer(s) Names: _____

E-Mail Address: _____

Applicant SS#: _____ DOB: _____

Co-Applicant SS#: _____ DOB: _____

Vehicles Year/Make/Model: _____

Will anyone other than those listed above occupy this unit? _____ No _____ Yes

If Yes, whom? _____

Pets? If yes, what breed & weight?

Residential History:

Present Address: _____

How long? _____ Phone Number: _____

Emergency contact:

Name/Relationship: _____

Address: _____

Phone#: _____

References: (2) – Please give names, addresses, and phone numbers:

1. _____

2. _____

Please read the following and sign this application:

I have received and read a copy of the River Club of Port Charlotte Association’s Rules and Regulations and Use Restrictions, along with this application. I understand these Rules, Regulations, and Use Restrictions and agree to abide by them as long as I reside at River Club of Port Charlotte. If leasing, I understand that failure to do so could be cause for eviction.

Applicant’s Signature: _____ Date _____

Co-Applicant’s Signature: _____ Date _____

I, as the property owner, understand that I am responsible to the Association for any damage to common areas that are result of the actions of my tenants.

Unit Owner’s or Licensed Rental
Agent’s Signature: _____ Date _____

Approval:

Board Member/Agent: _____ Date _____

If application is denied, give reason: _____

Comments: _____

Items required for Sale review and processing:

- Fully executed application
- Copy of the sales agreement attached to the application
- Fee of \$250